

EXETER HARBOUR BOARD

Date: Thursday 13 June 2024
Time: 5.30 pm
Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting.

If you have an enquiry regarding any items on this agenda, please contact Pierre Doutreligne, Democratic Services Officer (Committees) on 01392 265486.

Membership -

Williams, R (Chair), Read, Rolstone, Sheridan, Snow and Williams, M and R Eggleton, A Garratt, J Green and C Seddon [*+ two vacancies*]

Agenda

1 **Apologies**

2 **Minutes**

(Pages 3 -
8)

To approve the minutes of the Exeter Harbour Board meeting held on 11 March 2024.

3 **Declarations of Interest**

4 **Local Government (Access to Information Act 1985) - Exclusion of Press and Public**

It is considered that the Board would be unlikely to exclude the press and public during consideration of the items on this agenda, but if it should wish do so, then the following resolution should be passed:

RECOMMENDED that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the particular item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in the relevant paragraphs(s) of Part 1, of Schedule 12A of the Act”.

5 **Public Questions**

A period of up to 15 minutes is available to deal with questions relating to the business of the Harbour Board from the public.

Details of questions should be notified to Democratic Services via committee.services@exeter.gov.uk email by 10.00am at least three working days prior to the meeting. For this meeting any questions must be submitted by 10.00am on 10 June 2024.

6 **Chair's Announcements**

(Pages 9 -
10)

7 **Exeter Port User Group update**

To receive a verbal update from the Secretary of the Exeter Port Users Group (EPUG).

8 **Appointment of the Duty Holder**

To receive a verbal update from Chair

9 **Harbour Revision Order update**

To receive a verbal update on progress towards the HRO application from the Chair and the Harbour Master.

10 **Harbour Master's Report**

(Pages 11
- 16)

To receive a quarterly report from the Harbour Master

11 **Port Marine Safety Code and Safety in Docks**

(Pages 17
- 74)

To consider the gap analysis conducted by ABP Marine Environmental Research Ltd

12 **Statutory Harbour Authority Statement of Account and 2024-25 Fees & Charges**

(Pages 75
- 78)

For information only

Date of Next Meeting

The next scheduled meeting of the Exeter Harbour Board will be held on **Thursday 5 September 2024** at **6.00 pm** in the Civic Centre.

Individual reports on this agenda can be produced in large print on request to Democratic Services (Committees) on 01392 265107.